

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-2017

I. Details of the Institution

1.1 Name of the Institution

GOVT. COLLEGE FOR WOMEN

1.2 Address Line 1

GANDHI NAGAR

Address Line 2

JAMMU

City/Town

JAMMU

State

JAMMU & KASHMIR

Pin Code

180004

Institution e-mail address

principal@gcwgandhinagar.com

Contact Nos.

0191-2435158

Name of the Head of the Institution:

Dr. Kaushal Smotra

Tel. No. with STD Code:

0191-2435158

Mobile:

9419102359

Name of the IQAC Co-ordinator:

Dr. Surinder Kumar

Mobile:

9419188863

IQAC e-mail address:

dr_surindersharma45@yahoo.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

JKCOGN11108

OR

1.4 NAAC Executive Committee No. & Date:

EC/56/RAR/43

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.gcwgandhinagar.com

Web-link of the AQAR:

www.gcwgandhinagar.com/AQAR2016-17.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++		2004	2009
2	2 nd Cycle	A	3.11	2011	2011-2016
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

14/02/2003

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR 2014-2015 submitted to NAAC on 16th of May 2015
- iv. AQAR 2015-2016 submitted to NAAC on 11th of July 2016.

1.9 Institutional Status

University **State** Central Deemed Private

Affiliated College Yes No

Constituent College **Yes** No

Autonomous college of UGC Yes **No**

Regulatory Agency approved Institution Yes **No**

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

- B.Sc Home Science, P.G Home Science (Textile & Apparel Sciene)
B.A English Honours, P.G Music
- P.G Food Science and Technology

1.11 Name of the Affiliating University (*for the Colleges*)

Has become constituent college of Cluster University of Jammu, Jammu w.e.f. 8th July, 2016 but the 2nd year and 3rd year courses are still affiliated to University of Jammu

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>

Any other (*Specify*)

DBT STAR
College

UGC-Innovative PG programmes

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

12

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

01

2.9 Total No. of members

21

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders:

No.

Faculty

04

Non-Teaching Staff

05

Alumni

01

Others

- Parents
- Students

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- 4th J&K Women Science Congress in collaboration with J&K Science Technology & Innovation Council, Department of Science and Technology, J&K from 1st – 3rd September, 2016
- National Seminar on Quality culture in Higher Education – The Road Ahead from 25th & 26th October, 2016 sponsored by NAAC

2.14 Significant Activities and contributions made by IQAC

- Alumni Meet
- Parent Teacher Meet
- Meeting with the Presidium and Class Representatives
- Feedback on teachers and Courses by Students
- Feedback from Alumni and Parents
- Organization of 7th Northern Zone Declamation Contest
- Quiz Competition
- Preparation of Results of various classes and comparison with the University results
- Cleanliness of the College Campus under the banner of Swachh Bharat Abhiyan
- Extension Activities
- Remedial Classes
- Coaching classes for Jammu University Entrance Test (JUET) and competitive Examinations

Plan of Action	Achievements
1. Admission- All the seats to be filled up on the basis of merit	1. All the Seats in different streams and courses were filled up by making the admission online based upon their merits
2. Preparation of results of different departments and their comparison with University Results	2. Results of different departments are prepared and comparison with University Results was made.
3. Organization of Parent Teacher Meet	3. Parent Teacher Meet was organized and feed back of parents was taken and analysed.
4. Organization of Alumni Meet	4. Alumni Meet organized and feed back of alumni was

<p>5. Organization of different activities like debates, symposia, workshops, seminars, Cultural Programmes etc for Quality Enhancement.</p> <p>6. To encourage the students to participate in the various skill oriented and vocational courses available in the college.</p> <p>7. To cater to the needs of slow learners and SC/ST students through remedial classes</p> <p>8. To provide Coaching for Jammu University Entrance Test (JUET) and Competitive Examinations.</p>	<p>taken and analysed</p> <p>5. All the activities were performed from time to time.</p> <p>6. Students were admitted in various skill oriented and vocational courses.</p> <p>7. Remedial Classes were conducted to help the slow learners and SC/ST students to improve their academic performance</p> <p>8. Coaching was provided for Jammu University Entrance Test (JUET) and Competitive Examinations..</p>
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management

Syndicate

Any other body

 IQAC

Provide the details of the action taken

- The members of IQAC suggested that the meetings shall be organized on regular basis and the data of all the activities shall be collected regularly and filed.
- The staff members shall also be encouraged to participate in Research work and shall apply for Research projects

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	03	Nil	Nil	Nil
UG	05	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	07	Nil	07	07
Others	Nil	Nil	Nil	Nil
Total	15	Nil	07	07
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	02	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options **CBCS**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	PG (03) + UG (05)=08
Trimester	Nil
Annual	07 (Certificate Courses)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

The college obtained feedback from Alumni, Parents and Students. The suggestions and ideas communicated by them are received and suitable suggestions are analyzed and implemented by the Institution.

Alumni

- Record of Placements/Achievements of the Alumni should be maintained by the Institution.
- Frequent meeting of Alumni association with women study centre and carrier counselling cell of the institution.
- To invite Alumni experts for interaction with existing students for entrepreneurship, job placements etc.

Parents

Majority of the parents are satisfied with the facilities provided by the college regarding academics, co-curricular and security of the students. However some of them suggested:

- Better infrastructure
- More cleanliness in the campus
- Security of their wards in college premises as well as during outdoor activities like college trips, picnics etc.

Students

The students give their suggestions to make the institution a better learning place. The suggestions are:

- To conduct periodical examination, quiz, seminars etc.
- Innovative teaching and learning methods.
- To conduct remedial classes for slow learners.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Yes, it is done in all UG and PG courses in the Board of Studies meetings held with HOD's of the respective departments in the University of Jammu.

1.5 Any new Department/Centre introduced during the year. If yes, give details. **Nil**

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	118	64	53	01	

2.2 No. of permanent faculty with Ph.D. 55

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
		13								

2.4 No. of Guest and Visiting faculty and Temporary faculty 0 0 47

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	48	17
Presented papers	07	48	17
Resource Persons			03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT enabled Teaching and Learning Process was followed
- College has tele-education (EDUSAT) facility and live lectures are being telecasted from the College to the rest of the State's Colleges, Schools and polytechnics
- Field visits were conducted for the students
- Guest Lectures on different topics were carried out
- College faculty members visit to other constituent Colleges of Cluster University Jammu.
- Remedial classes for weak students and SC/ST students were carried out
- Coaching classes for Medical and Engineering Entrance Test (CET) were conducted
- Coaching classes for Jammu University Entrance Test (JUET) were conducted
- Coaching Classes for civil services examinations
- Coaching Classes for girl students were conducted *under Beti Bachao and Beti Pado*
- Add-on course were conducted on Human Rights
- Field trips related to respective department were conducted.
- Skill development courses have been introduced.

2.7 Total No. of actual teaching days during this academic year 165

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Internal Assessment Test and Home Assignments and re-test for weak students were carried out. There is also provision of re-evaluation and students can view their respective answer sheets being evaluated.

2.9 No. of faculty members involved in curriculum Restructuring /revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

35	50	35
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2.10 Average percentage of attendance of students

85

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc	641	5.62	38.38	12.48	0	50.86
B.A	1105	0.09	21.99	20.54	0	42.53
B.Com	177	0	44.07	33.90	1.69	79.66
B.Sc Home Science	35	0	62.86	5.71	0	68.57
P.G Food Science & Technology	13	0	84.61	7.69	0	92.3
P.G Home Science (Textile & Apparel Science)	05	40	60	0	0	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Feedback is taken from students about the teachers and courses
2. Feedback of the parents is taken
3. Class tests and Internal Assessment Test of students are taken and their results are analysed
4. Meeting with the student's representatives and presidium are carried out to take feedback about the functioning of the college.
5. Regular Meetings with the teaching and non-teaching staff.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	02
HRD programmes	0
Orientation programmes	4
Faculty exchange programme	10
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	04	nil	nil
Technical Staff	02	01	01	nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The staff members are encouraged and guided to carry out research work in the College and University. They are also encouraged to apply for Research projects.
- The college disseminate information coming from various government/private agencies regarding funding for conducting research work, and for conducting /attending workshops/seminars/conferences etc.
- The students are also encouraged to opt research as career by organizing different activities like Science Congress, Interactive session, invited lectures and field trip.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01	01	
Outlay in Rs. Lakhs			2,35,000/-	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	28	03	
Non-Peer Review Journals			01
e-Journals			
Conference proceedings	03		

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2016-17	UGC	2,35,000/-	2,35,000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		02			
Sponsoring agencies		(i) J&K Science Technology & Innovation Council, Department of Science and Technology, J&K (ii) University Grant Commission, New-Delhi			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	PLT/IN2015/050135
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	10	State level	X
National level	X	International level	X

3.24 No. of Awards won in NCC:

University level	03	State level	54
National level	208	International level	X

3.25 No. of Extension activities organized

University forum	10	College forum	35		
NCC	55	NSS	06	Any other	X

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Ten days Entrepreneurship Development Programme conducted at college in collaboration with Ministry of Micro, Small & Medium Enterprises, Govt. of India, for the promotion of entrepreneurial skills carried out for Commerce students.
- **“Make in India & Innovation Fair”** to celebrate National Science Day (NSD-2016) organized on 25-26th February 2016 at Govt. P.G. College for Women, Gandhi Nagar, Jammu which was catalyzed and supported by the National Council for Science & Technology Communication, DST, New Delhi. & J&K State Science Technology & Innovation Council, Department of Science & Technology, J&K. Main focus were: Science Exhibition & Student’s Interactive Session for school and college students.
- Red Cross Mela & Diwali Mela organized to develop entrepreneur and leadership skill.
- One-week long workshop on Digital literacy conducted for students in the college.
- Centre for Women Studies conducted different activities: (i) Certificates course on Gender Sensitization (ii) Workshops/seminars on Women health (iii) Extension Lecture on Reproductive Health of Women (iv) visit to Adopted village for guiding the women about health of reproductive age 15-45 through Experts from time-to-time. (v) Extension lecture on Women’s Right organized to aware women about their fundamental rights and transform them to preferred workers.
- The department of Chemistry arranged visits for the students of different classes to EmcurePharmaunitat Bari-Brahmana and Industrial area, Samba.
- A symposium on the topic “Polymers in daily life: Advantages & Disadvantages” organized by the Department of Chemistry.
- A poster competition on “Beti BachaoBeti Pado”, “Swacch Bharat Abhiyan” and “Adulteration” organized by the department of food science and Technology in collaboration with the Science Club of the college.
- Guest Lectures and quiz competitions arranged by different departments of the college.
- AIDS Awareness Rally fagged off and poster making competition organized by Red Ribbon Club of college to celebrate World AIDS Day.
- Seminar on ‘Relevance of Shakespearean writings in the modern world’ organized by Deptt. of English.

- Inter-college Mathematics Fest organized to celebrate National Mathematics Day.
- Department of Home Science conducted field visits to BalNiketan and Old age home.
- Different science departments conducted visit to IIIM, Canal road Jammu.
- Women study centre of the college organized visit to adopted village Korotana.
- Seminars on the topic environmental pollution and natural resources conducted by Environment Science Deptt.
- Field trip of Geography Deptt. Conducted to Surinsar and Bishnah for students of different semesters.
- 4th J&K Women Science Congress (JKWSC) organized by Govt. P.G. College for Women, Gandhi Nagar, Jammu in collaboration with J&K Science Technology & Innovation Council, Department of Science and Technology, J&K from 1st - 3rd September, 2016 on Focal Theme: “Career in Science For Women – Challenges & Opportunities”.
- Various activities for Women Champion in science technology through active support of J&K Council for Science, Technology & Innovation conducted for Women: (i) Extension lectures on health issues/problems of women, (ii) Science Exhibition (iii) Student’s Interactive Session chaired by eminent scientists (iv) Symposium on the topic “Cutting Edge Innovation by Women Scientists in science, Technology, Engineering & Mathematics (STEM)”
- Guest lecture conducted to celebrate of Ozone day.
- NSS celebrated Quami-Ekta Week, Digital India Campaign, Sadhbhavana fortnight, Youth Week celebration, NSS foundation Day. NSS also organized Blood-donation camps, workshops on Diabetics and Stress management, Gender sensitization, career-counseling and personality development, Digital India, Peace building and Plantation drives
- Demonstration-cum training on Button Mushroom and Dhingri cultivation for students of the college conducted by Botany Deptt.
- Krishi mela attended by students and staff of Botany at Deptt. of Agriculture Govt. of J&K.
- Potted Pot competition organized for students of the college.
- Botanical trips for students to Jasrota conducted. Also, field trips for students of Zoology deptt. organized at cattle and poultry farms IIIM and Chatha farms.
- Two-days’ workshop on Vermi composting organized in the college by Zoology Deptt.
- A field trip conducted to sericulture farm to make students aware of types of silk, silk producing insects, silk fiber, mulberry cultivation and diseases.
- Kahani Goshte organized in collaboration with Academy of Cultural Academy J&K, Academy of Art, Culture and Language with GCW language club.
- Two Day’s UGC sponsored National seminar on “Quality Culture in Higher Education-The road ahead” held on Oct 25 – 26, 2016.
- Provincial Level Preliminary Round of 7th Annual Inter-State (Northern Zone) Declamation Contest 2016 organized by Higher Education Department at Govt. P.G. College for Women, Gandhi Nagar, Jammu held on 10th November, 2016. Silver Rolling Trophy for Inter-State (Northern Zone) Declamation Contest instituted by Hon’ble Governor of J&K, Sh. N.N.Vohra
- Final Round of 7th Annual Inter-State (Northern Zone) Declamation Contest 2016 organized by Higher Education Department at Govt. P.G. College for Women, Gandhi Nagar, Jammu held on 25 November, 2016.
- Department of Physics conducted Cleanliness drive, Quiz competitions and Seminar for students.
- Educational trip to nearby power carried out for students of Physics.
- Cultural activities, Discussions, Debates, Quizzes and various extra-curricular activities conducted to empower females to assume leadership positions, enhance professionalism while enabling them to face challenges of life effectively.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	182 kanals	Nil		182 Kanals
Class rooms	46	Nil		46
Laboratories	22	Nil		22
Seminar Halls	01	Nil		01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	X	110		110
Value of the equipment purchased during the year (Rs. in Lakhs)	X	29 Lacs	DBT under Star College Scheme	29 Lacs
EDUSAT	01	Nil		01

4.2 Computerization of administration and library

- Computerization of Administration has been done
- Automation of Library is under process

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	51146		656	267339	51802	
Reference Books	2320		95	152661	2415	
e-Books						
Journals	03		Nil		03	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	20	01	✓	Nil	Nil	08	12	
Added	06	Nil	Nil	Nil	Nil	Nil	Nil	
Total	26	01	✓	Nil	Nil	08	12	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Computers have been provided in each department with internet facilities
- Computer Lab has been established
- Basic Computer Course was carried out for 15 days for both teaching and non- teaching staff members
- Computer Facilities have been provided to the students

4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	1.5 Lacs for repair of furniture
iii) Equipments	3.16 Lacs
iv) Others	22 Lacs for EDUSAT
Total :	26.66 Lacs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Forms have been designed to take feedback on courses and teachers.
- Suggestion/complaint boxes are installed at different places for students
- College has started Facebook for students, Parents and Alumni
- Add on courses for development of soft skills were offered
- Financial Assistance was provided to economically weaker students and meritorious students
- The Institution publishes its updated prospectus, Magazine and News Letters

5.2 Efforts made by the institution for tracking the progression

- Feedback about the teachers and courses is taken from students and parents
- Feedback from Alumni
- Regular Interaction with the Parents and Alumni through personal contact, college website and college facebook
- Feedback from Presidium and class representatives

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
6779	28		

(b) No. of students outside the state

14

(c) No. of international students

Nil

Men	No	%	Women	No	%
	Nil			6817	100%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3984	1054	328	501	02	5869	5151	888	363	412	03	6817

Demand ratio 2.6 :1

Dropout % : 5% (340 approx.)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- No. of students applied for JUET/ CLUET coaching classes - 400
- No. of students selected for foundation course in civil services - 104

No. of Students beneficiaries :

JUET : 350
IAS/KAS : 104

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

The placement cell of the College is continuously guiding and providing training to the students towards meaningful jobs. Students are also provided training on soft skills. College has established the following cells for the benefit of the students

- Anti Ragging Cell
- Sexual Harassment Cell
- Placement Cell

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

- Centre for Women Studies
- Sexual Harassment Cell
- Grievance Redressal Cell
- NSS/NCC

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	1050	-
Financial support from other sources	57	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- There were 10 major grievances of students and all were redressed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To be a world class institution fostering humanity, wisdom, knowledge, creativity, entrepreneurial skills, innovative capabilities and equal opportunities aiming at transforming generations in the light of wisdom.

MISSION

- To promote quality education through continuous Efforts, Dedication and commitment and without discrimination.
- To empower women and enable them to rise above all constraints by nurturing critical thinking, effective communication and learning skills.
- To introduce innovative courses which empower them to assume leadership, enhance professionalism while enabling them to face challenges of life effectively.
- To provide platform for holistic development and to inculcate social responsibility, groom humanism through a wide variety of curricular and co-curricular activities.
- To offer a wide range of choices for study at various levels of P.G/U.G catering to a cross section of students from all backgrounds.

6.2 Does the Institution has a management Information System

- Yes, the institution has management information system
- Information regarding admission is conveyed through press, NIC, Facebook and College website
- Information to the students are conveyed through Notices and through presidium, and use of IT.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The College encourages multi skilled development of students in order to ensure employability.
- The College has Mushroom Cultivation Centre, Vermi composting.
- The College has Choice Based Credit System (CBCS) .

6.3.2 Teaching and Learning

- ICT enabled teaching-learning process is followed which makes the teaching- learning process student centric.
- Students are given projects for developing writing skill and practical skill in them.
- Group Discussion, Seminars, Debates, Remedial classes, Quiz viva etc are carried out. Lectures delivered are mostly interactive in nature.
- Students in remote areas are also taught through lectures at Edusat.

6.3.3 Examination and Evaluation

- Semester System with continuous Internal Assessment is followed
- Weaker students are given the chance for improvement through re-test of Internal Assessment
- The Internal Assessment tests and Semester end examination are carried out with proper schedule and date sheet
- Internal Assessment Record has been computerised. Moreover they are displayed on the notice board for transparency and improvement.

6.3.4 Research and Development

- Staff Members are continuously encouraged to carry out research work and apply for research projects.
- Teachers regularly go on FIP for enhancing their knowledge.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ICT enabled teaching-learning process is followed
- The Library is equipped with Text Books, Reference Books, Journals, Magazines and Newspapers both students and teachers make full use of the library.
- Library has library committee which regularly provides suggestions to ensure quality in library services and facilities.
- Users comments and suggestions are also taken into consideration in order to improve functioning of library.

6.3.6 Human Resource Management

- Different Committees have been framed to make best use of human resource.

6.3.7 Faculty and Staff recruitment

- Permanent Faculty and staff are recruited by the Government
- Academic Arrangement and Guest Faculty and Need Basis employees are recruited as per the requirement and as per the state Govt. norms.
- Different departments take their students for industrial visits.

6.3.9 Admission of Students

- Students are admitted to the college on the basis of academic merit, special entrance test or combination of both. The Admission is done online. As the College is a Govt. Institution, therefore admission is done as per Govt. norms. Reservation Norms fixed by the Govt. are followed.

6.4 Welfare schemes for

Teaching	Being a govt. institution we provide all the scheme given by govt. like provident fund, group Insurance Scheme, Medical reimbursement, State Life Insurance.
Non teaching	Being a govt. institution we provide all the scheme given by govt. like provident fund, group Insurance Scheme, Medical reimbursement, State Life Insurance, Leave travel allowance.
Students	Govt. Scholarships, welfare funds, Remedial and coaching classes for IAS/KAS /JUET aspirants, Counselling and Guidance , Gymnasium, Grievance redressal cell, CASH committee.

6.5 Total corpus fund generated Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Univ. of Jammu	Yes	College
Administrative	Yes	Higher Education Deptt. J&K Govt.	Yes	College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- We are part of University of Jammu and follow the guideline of the University as per the norms of the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- We are affiliated to university. However, Heads of all the departments are the member of Board of studies and actively participate in framing and revision of syllabus.

6.11 Activities and support from the Alumni Association

- Every year there are interactions and meetings with Alumni wherein suggestions are taken for the development of the instituion.

6.12 Activities and support from the Parent – Teacher Association

- Meeting with the Parents of students was conducted. They were given feedback about the various initiatives taken by the institution for the welfare of the students. They were also asked to provide feedback to the institution about the teaching-learning process

6.13 Development programmes for support staff

- Computer Course was conducted for the support staff.
- The support staff is encouraged to appear in different training courses conducted by higher education department for their upgradation.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Eco Friendly policy is adopted in the college
- Lawns and Gardens are developed and maintained with upmost care.
- Trees and Shrubs were planted under plantation drive.
- Vermi composting carried out in the college.
- Use of Polythene is banned in the college.
- Placing of separate dustbins for biodegradable and non-biodegradable waste

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Vermi - Composting
- Chocolate making courses
- Field trip to Environmental Park

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 4th J&K Women Science Congress was organised as per the plan.
- 7th Northern Zone Declamation Contest was organised.
- College Website updated.
- Coaching and Remedial Classes.
- Academic audit was conducted.
- DPR was prepared for multipurpose indoor sports hall under the Scheme Khelo India . The proposal was prepared and submitted to the Higher Education Department for further necessary action.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Mushroom cultivation is being practised by the department of Botany in the college to rear, cultivate and market the mushrooms.
- Chocolate making course is carried out in the department of Home Science to provide the students entrepreneurial skills to make chocolates.

7.4 Contribution to environmental awareness / protection

- Field visits to Mansar Lake, Plantation drive, Interactive workshops, Seminars, Swachh Bharat Abhiyaan, guest lectures were organised to make students aware of the Environment and its protection.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- Online transparent admission system.
- Well qualified & Experienced Staff.
- Skill Oriented Courses.
- Clean green & Eco- friendly environment.
- Centralized Edusat Hub.

Weaknesses

- Lack of Research facilities.
- Independent department Infrastructure is deficient.

Opportunities

- To Act as research guide / Co guide.
- To promote ICT facilities.

Threats

- Low cut off percentage of students seeking admission in under graduate courses.
- Erratic power supply.

8. Plans of institution for next year

- To organize workshops, symposia and conferences.
- To carry out coaching classes for various competitive exams like KAS, JUET, CLUJET etc.
- To conduct an Academic Audit of the departments.
- To organize various Inter- College Competitions like quiz competitions, debates, drawing completions, poster making competitions etc.
- To organize 8th Northern Zone Declamation Contest.
- To prepare sports ground for conducting different matches at different levels.
- To carry out plantation drive inside as well as outside the campus.
- To introduce Skill Oriented Courses.
- To organize field and Industrial Trips.
- To introduce online applied process for students admission
- To prepare the academic calendar for the session 2017-2018.
- To adopt villages for their upliftment.



Signature of the Coordinator, IQAC

Dr. Sarinder Kumar



Principal
Signature of the Coordinator, IQAC
Govt. College for Women
Gandhi Nagar, Jammu
Dr. Kaushal Smriti
Principal
